

HOLTON PARISH COUNCIL

Councillors are summonsed to a Meeting of Holton Parish Council on

Monday 12th June 2023

To be held at 7.00 pm In the Committee Room, Holton Village Hall

Signed: S. L. Barter, Clerk to the Council

Members are reminded that if they have an interest to declare in any agenda item they should do so in advance of the meeting in the book provided for this purpose.

Members should endeavour to acquaint themselves with the plans before the meeting and, if possible, visit the sites. Planning applications may be viewed:

a. On the SODC website - southoxon.gov.uk or by prior arrangement with the clerk. (01865 872334)

AGENDA

1. **Apologies**
2. **To confirm the Minutes of the Meeting** of the Council held on 15 May 2023
3. **Declarations of Interest**
- 3a. **Completion of Register of Interest.**

4. **Candidates for Parish Councillor Co-option**

OPEN FORUM

5. **District and County Councillor Reports**
6. **Matters arising from the Minutes**
7. **Wheatley Park School Access**
8. **The Definitive Map Modification Order Application**
9. **Traffic, Road and Highway Matters**
Verge cutting.
Wheatley Park School verge posts

10a. <u>Financial Matters</u>	VAT	Total incl. VAT
SODC Election admin fee	-	200.00
Richard Taylor Orchard and V.Green	58.20	349.20
Richard Taylor Church	43.00	258.00
Clerk's salary June	-	485.00
Parish Office expenses April-June	5.29	61.32

VAT reclaimed 23/05/23 £6,846.69 (1 Mar – 30 April 2023)

- b. **Bank balances after paying above cheques and monies received**
Deposit £15,112.46 Current £ 1,718.46

- c. **Monthly Cash Reconciliation with Bank Statement**
- d. **Annual Governance and Accountability Return 2022/23**
Section 1 – Annual Governance Statement to be completed and approved
Section 2 – Accounting Statements 2022/23 completed and approved.
Annual Internal Audit Report 2022/23 completed by Eugenia Skelly independent internal auditor.

Notice of Public Rights and Publication of unaudited annual governance and accountability return. Posted on both notice boards and in June HWW News.
Accounts available for inspection from Sunday 4 June 2023 – Friday 14 July 2023.

- e. **Clerk’s Contract of Employment** - To be completed.

11. Churchyard extension land

12. Play Equipment

SODC Capital Grant final payment.

Warranties and Maintenance schedule and checks. Disclaimer notice.

Final payment of £18,986.49 invoice dated 30th May 2023 to be paid within 30 days.

13. Planning Applications

P23/S1723/FUL. Site at the entrance to the track to Warren Farm, Holton.

Construction of three bedroom house.

P23/S1814/LDP. Holton Park Cottage, Holton. OX33 1PR

Proposed gym outbuilding.

14. Planning Decisions: South Oxfordshire District Council

P22/S2407/FUL – APP/Q3115/W/22/3307594.

Appeal at St. Andrew’s field, Holton. OX33 1PZ.

Decision: Appeal Dismissed.

15. Report on Annual Parish Meeting Thursday 25th May 2023

16. Reports:

Holton Village Hall Management Meetings – Andy Murray

Brookes Liaison - Robert Barter and Brian Pridmore (Teams Meeting with Planning Officer to be arranged) – Brookes Community Involvement Meeting Wednesday 21

June 6 – 7 pm.

17. Publications/Letters and forthcoming events

18. Items for discussion and/or referral to a future meeting

19. Date of next meeting - Monday 10th July 2023.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT